



CORONAVIRUS (2019-nCoV)

RECOMMENDATIONS TO PREVENT INFECTION SPREAD:

- REGULAR HAND WASHING
- THOROUGHLY COOKING MEAT AND EGGS
- COVERING MOUTH AND NOSE WHEN COUGHING AND SNEEZING
- AVOID CONTACT WITH ANYONE COUGHING AND SNEEZING



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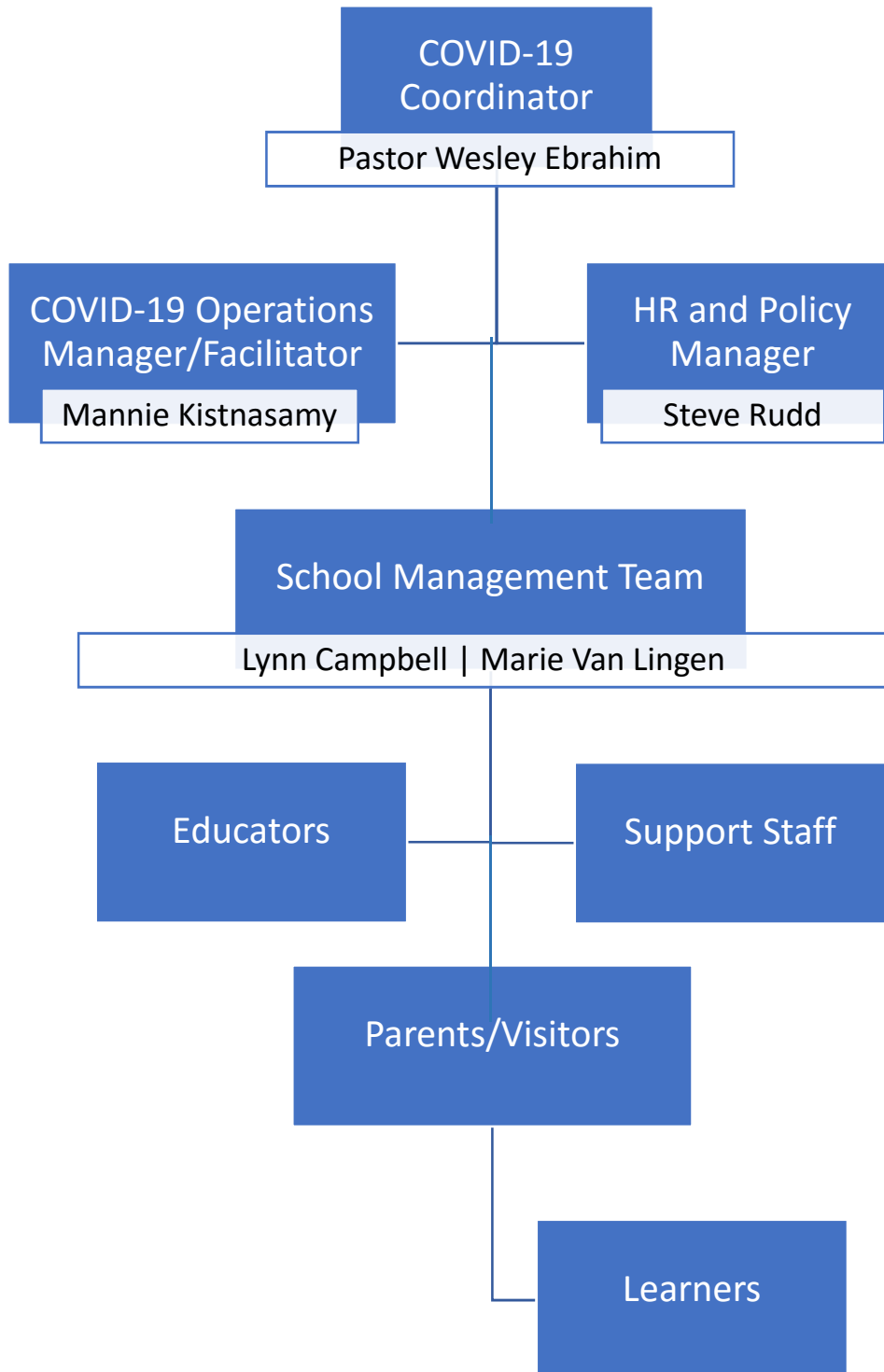
SYMPTOMS:

- RESPIRATORY SYMPTOMS
- SHORTNESS OF BREATH
- COUGH
- FEVER
- BREATHING DIFFICULTIES





COVID-19 School Organogram



Rules and Regulations of Alpha and Omega Christian Academy 2022

Principles of Operation

Alpha and Omega Christian Academy is a registered section 21 company and is governed by the Principal and a Board of Directors. The school uses the curriculum of Accelerated Christian Education for Grades R to Grade 6 and the International Cambridge Curriculum is used for the Grades 7 to 12. We are registered school with the department of Education as well as a Registered Cambridge International School.

Vision Statement

Alpha and Omega Christian Academy is a Christian-based school which serves to glorify God through providing quality Christian education, character development and training children toward Christian adulthood. It serves to equip, build and edify families to grow in harmony, unity and love with the Word of God as their final authority and the Lord Jesus Christ as their firm foundation.

Basic System of Education

Education can be defined as equipping children for life in God's Word, to train them so that they will mentally and emotionally view the world through God's eyes and learn to succeed in life through Godly character. In other words the system must be:

- Bible based
- Provide Individualized Learning
- Computer Enhanced Learning

Each child is a unique person, endowed by God with certain talents. Each child is born with a distinctive purpose which only he/she can fulfill to glorify God.

Code of Conduct

Students of Alpha and Omega Christian Academy are expected to refrain from cheating, smoking, gambling, drinking alcoholic beverages and using narcotics or practicing the occult and devil worship. Students who participate in such activities are subject to suspension. All students are to act in an orderly and respective manner, maintaining Christian standards of courtesy, kindness, good language, morality and honesty. Students must agree to strive toward unquestionable character in dress, conduct and attitude.

Detention

Demerits are given for disturbances, broken rules, incomplete work, late coming and other learning center rules. Seven or more demerits per week results in detention on Friday afternoons (between 14h00 – 15h00) supervised by a teacher.

When a student receives detention a “Corrective Action Notice” is sent home with the student and is to be signed by the parents. The next day the slip is returned and detention time is served.

Detention is an indication that a student may need direction in the development of principles of character in his/her life. Conference with the supervisor, principal and parents are sometimes necessary to assure growth.

Discipline Policy

Alpha and Omega Christian Academy is honored that you have asked our staff to assist you in the education of your child. Our total programme is designed to build the academic, physical and spiritual development of your child. In order to carry out your wishes for total character development, we believe it is necessary to follow the Bible in the correction of your child when proper and reasonable rules have been violated.

The Bible says:

Proverbs 22:15 – “Foolishness is bound in the heart of a child; but the rod of correction will drive it far from him”

Proverbs 13:24 – “He that spareth the rod, hateth his son; but he that loveth him chasteneth him betimes”

Proverbs 29:15 – “The rod and reproof give wisdom; but a child left to himself bringeth his mother to shame”

The following guidelines will apply:

1. The offence will be discussed with the child.
2. All discipline will be administered by Father and Mother or Guardian of the child at the school before the child can commence with school work.
3. Another staff member will be present.
4. Your child will not be physically restrained.
5. After administering the discipline the child will be assured of God’s love and God’s forgiveness.
6. A written report will be made of the offence and a copy sent to parents.
7. When a student receives three (3) yellow “corrective action notices” the pupil, in consultation between Principal and parents will be discussed and the pupil will be asked to leave the school immediately.
8. Corporal punishment must be dealt with as described above. No teacher may hit or punish a pupil physically. **THERE ARE NO EXCEPTIONS**

Rules

The following rules are to be followed:

- ❖ No chewing of gum is permitted.
- ❖ Hands off the younger students and students of the opposite sex.
- ❖ Teachers are to be addressed as Mr, Miss or Mrs. and last name.
- ❖ Students are not allowed to deface property, whether indoors or outdoors.
- ❖ There must be no running in the building for safety reasons.
- ❖ Students may not leave the school premises during school, without permission from Pastor Wesley or school office.
- ❖ Students who use any school equipment are responsible and must return it in good condition, and to the proper place. Any marking or defacing or breaking of property makes a student liable and accountable for replacement or restoring.

The following are off limits to students:

- ❖ All office and computer equipment.
- ❖ Teacher's desks and files.
- ❖ Classrooms without staff present.
- ❖ Vehicles in the parking lot.
- ❖ Other student's offices.
- ❖ Main offices without special permission.
- ❖ All books, magazines and toys brought to school must be approved in writing from parents and approved by supervisor upon student's arrival at school.
- ❖ Only God honoring music is permitted at school. All music tapes can be checked by the supervisor.
- ❖ **No Cellphones are permitted at school at any time. Alpha and Omega Christian Academy will not be held responsible for Cellphones brought to school. Cellphones visible during school hours will be confiscated immediately and may be collected at the end of the Term.**

Homework

The responsibility for scholastic achievement is placed on students. The goals set by the student reviewed by the supervisor must not be more than the student is capable of completing during the school day. Should the student not meet his goals for that day, he will be required to, at the discretion of the supervisor to complete the work at home or in aftercare.

If a student has homework, the work will be entered into his/her homework diary. The diary must be signed daily by a parent to acknowledge information, completed homework and communication circulars



UNIFORM

Alpha and Omega Christian Academy uniform is available from Mondeor Outfitters

Primary School Grade R – Grade 6

Girls Summer Uniform

Blue check summer dress

(Length on or below the knee)

White pullover ankle socks

Black shoes

School Jersey

Blazer Compulsory for Grade 4 up

Boys Summer Uniform

Short sleeved white shirt

Grey short/Grey long pants

Long grey socks (cover calf)

Black lace up School shoes

Black belt

School Jersey

Blazer Compulsory from Grade 4 up

P.T Uniform for Boys and Girls for Grade R-12

School P.T golf shirt

School P.T short

White socks and Takkies (blue, black or white)

Tracksuit must be worn with P.T

School Uniform: Summer and Winter Uniform

Grade 7 – Grade 12

Girls

Standard School Blouse (white and black)

Black skirt that comes below the knee when sitting or standing
(waistline must be on the naval), (definitely no pants)

Black lace up School shoes

School Jersey

School Blazer (Compulsory)

Girls Winter Uniform

Blue check summer dress

Girls Grey Long Pants

School Jersey / School Rain O Mac

Boys Winter Uniform

Long Sleeved white collared shirt

School Tie

Long grey pants with a belt

Long grey socks (cover calf)

Black lace up School shoes

School Jersey/ School Rain O Mac

Boys

Black School Pants. (No Skinny)

White shirt

School Tie

Black Lace up School shoes

School Jersey

Black belt without fancy buckles

School Blazer (Compulsory)



Hairstyles

Girls – Girls hair should be neatly groomed and in the natural hair color.

Clarifications: Hair should not be hanging in your face (over eyes) or look untidy.

No spikes; **no use of gel**, no Hair Wax

No punk styles

No peroxides/streaks

No unnatural dyes/highlights

No hair extensions

Braids allowed only if tied up and neat.

No fancy braided Hairstyles allowed

No dreadlocks

No nail polish

Boys – Hair should be neatly trimmed, groomed and cut conservatively i.e. neatly tapered – no steps – not touching the ear or collar.

Clarifications: Sideburns should be no lower than middle of the ear.

Curly hair should not exceed 2.5cm in length (no afros)

No spikes; **no use of gel; no wet look; no Hair Wax**; no pony tails and no extensions or dreadlocks

No dyes/peroxides

No punk styles

No braids or cornrows

No relaxing of hair

Facial hair should be clean-shaven at all times.

Jewelry

Only a watch, medic alert bracelet and purity rings allowed

Only one earring (smaller than 15mm in size) per ear in each earlobe. These are stud earrings only (applies to girls only)



General

- ◆ School dry mac can be worn by all learners on rainy days.
- ◆ All dresses must be below the knee when sitting and standing
- ◆ No secret socks allowed.
- ◆ No tights with socks (either or). Only full black or navy tights
- ◆ All scarves/gloves and beanies must be in school colors.
 - ◆ SACCSA tracksuits can only be worn instead of the school tracksuit for sport events.
 - ◆ Seniors are only allowed to wear tracksuits for sports events
- ◆ Shirts must be tucked in.
- ◆ No Colored contact lens allowed to be worn by any pupil at school or during school events.
- ◆ Socks pulled up
- ◆ **Permission must be granted to remove his or her blazer. (For High School Students only)**
- ◆ Only school issued jerseys and ties will be permitted – **no home-made uniform please.**
- ◆ **No exceptions will be made for any student with regards to dress code, hair or any rules to be changed for the facilitation of a student in this Academy.**
- ◆ **All rules and regulations are designed in line with all existing school policies and with the Bible as the final authority as we are a CHRISTIAN School.**
- ◆ **We Honor and respect our diversity in the school which means that there could be instances where, because of cultural, ethnic, or religious beliefs our students may require special dispensation to step outside of the uniform requirements. In these instances special permission will be required from the Board of the school. To obtain this permission the student and the parents will be required to put up a full motivation with all the necessary supporting arguments as to why this special dispensation should be granted.**
- ◆ **In every instance the Boards decision is final.**